



Office of the Attorney General  
State of Texas

DAN MORALES  
ATTORNEY GENERAL

September 17, 1996

Mr. Tom Garner, Jr.  
Garner, Roberts & Roberts, L.L.P.  
P.O. Drawer J  
Port Lavaca, Texas 77979

OR96-1686

Dear Mr. Garner:

On behalf of the Calhoun County Independent School District (the "district"), you ask questions about the release of information under the Open Records Act, chapter 552 of the Government Code. Your request was assigned ID# 100834.

The district received a request for nine items of information. Your questions concern the release of the ninth item, "[a] current listing of all [p]rofessional personnel by ethnicity and assignment." As responsive to this request, the district has a listing of all 552 district employees by assignment which shows the employees' ethnicity. You ask the following questions:

Is the School District required to screen and segregate the list to show only the professional employees? If yes, what charges, if any can the requesting party be required to pay for producing the information in the format requested? Can the District satisfy the request by producing the master list of all employees and leave it to the requestor to examine the master list to determine which are the "professional" employees.

We suggest that the district ask the requestor whether the release of the list will satisfy the request. If the requestor wants the district to release the list with the nonprofessional names deleted, we suggest you seek guidance from the General Services Commission about the costs you may charge for such deletions. *See generally* Gov't Code §§ 552.261, 552.262.

We also note that the list you submitted to this office contains the home addresses of district employees. Of course the requestor does not seek that information. Nevertheless, we remind you that section 552.117 of the Government Code excepts the home address of a current or former official or employee of a governmental body who has complied with section 552.024 of the Government Code at the time the governmental body received the request for information.

We are resolving this matter with this informal letter ruling rather than with a published open records decision. This ruling is limited to the particular records at issue under the facts presented to us in this request and may not be relied upon as a previous determination regarding any other records. If you have questions about this ruling, please contact our office.

Yours very truly,

A handwritten signature in black ink, appearing to read "Kay Guajardo". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kay Guajardo  
Assistant Attorney General  
Open Records Division

KHG/rho

Ref.: ID# 100834

Enclosures: Submitted documents

cc: Mr. Cris Gonzalez  
Route 4 Box 1AA  
Port Lavaca, Texas 77979  
(w/o enclosures)